

# BUILDING PERMIT SUBMITTAL REQUIREMENTS

## Remodel or Alterations

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Remodels or Alterations are modifications to a structure that do not increase livable square footage. The documents listed below will be required with your online permit application and must be attached electronically as a pdf file. Missing or incomplete information will delay your permit review and approval.

1. **Site Plans:**  
A short description here to describe what is required with plans.
2. **Preliminary cost affidavit:**  
Description here...
3. **Certified plot plan:**  
Description here...
4. **Workers compensation form:**  
Description here...
5. **Proof of insurance:**  
Description here....
6. **Additional document:**  
Description here....
7. **Additional document:**  
Description here....
8. **Additional document:**  
Description here....
9. **Additional document:**  
Description here....