



Address Request and Verification Application

Every attempt will be made to process this request in a timely manner (2 to 3 days). However, please be aware that some requests take longer than others. If you are unable to submit this form by email, please print the form and mail it to: Oconee County Addressing Office, 415 S Pine St., Walhalla, SC 29691. If you have any questions regarding this form please call us at (864) 638-4250.

**The Oconee County Addressing Office is the only agency in Oconee County that can assign and verify an address for any purpose.

**As they are subject to change, utilizing address numbers for property identification on legal documents is not advised.

**Contact information is required for the person listed on the deed, regardless of whether they are the applicant

***Date:**

***Tax Map #:**

***Subdivision:**

***Lot Number:**

***Name of person requesting address:**

***Is this person the property owner listed on deed?** Yes No

If no, list the name on that is on the deed:

- And the relationship to the property being addressed:

***Contact information for person listed on the deed:**

***Email:**

***Address:**

***Phone number:**

***City:**

***State:**

***Zip code:**

Contact information for person requesting, if other than name listed on the deed:

***Email:**

***Address:**

***Phone number:**

***City:**

***State:**

***Zip code:**

***Has there ever been an address assigned to this parcel or structure?** Yes No

If yes, specify the assigned address:

***Address:**

***City:**

***State:**

***Zip code:**

***Name of road that driveway is located on:**

***Address is being requested for:**

Building permit

Address verification

Other, specify:

***Indicate the manner in which you would like to be notified of assigned address:**

Email

Postal mail

Pick up

:::Official Use Only:::

Assigned Address:

Address:

Community:

Zip code:

Assigned by:

Date assigned: