

**Town of Sewall's Point Building Department**

One South Sewall's Point Road

Sewall's Point, Florida 34996

Ph: 772-287-2455

**EXTERIOR DOOR
PERMIT APPLICATION**

Permit #: _____

CONSTRUCTION UNDER THIS PERMIT SHALL BE DONE IN ACCORDANCE WITH FBC 2023 8TH EDITION

Site Address: _____

Legal Description: _____

Parcel ID: _____

Owner's Information

Name: _____

Email: _____

Phone: _____

Address: _____

Contractor's Information

Name: _____

Email: _____

Phone: _____

Address: _____

State License no. _____

PROJECT INFORMATION☐ Commercial ☐ ResidentialCheck **ALL** that apply:**Sliding door(s):** Number of doors: _____ Type of door(s): ☐ Impact ☐ Non-impact Location of door(s): ☐ Front ☐ Back ☐ Side

Manufacturer(s): _____

Swing doors(s): Number of doors: _____ Type of door(s): ☐ Impact ☐ Non-impact Location of door(s): ☐ Front ☐ Back ☐ Side

Manufacturer(s): _____

***See checklist for additional requirements.**

Total Valuation \$ _____

APPLICATION MUST BE SIGNED AND NOTARIZED BY THE CONTRACTOR AND OWNER_____
Contractor Signature Date_____
Print Name_____
Notary Public, State of Florida

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of ☐ physical
presence or ☐ online notarization this ____ day of _____, 20____, by
_____ who is ____ personally known
to me or ____ has produced _____ as identification

Owner or Owner's Authorized Representative Signature Date_____
Print Name_____
Notary Public, State of Florida

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of ☐ physical
presence or ☐ online notarization this ____ day of _____, 20____, by
_____ who is ____ personally known
to me or ____ has produced _____ as identification

NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.



Building Department CHECKLIST FOR EXTERIOR DOOR PERMITS

PERMIT APPLICATION – The following information must be completed on the permit application:

- For office use only - Permit number
- Site address
- Legal description
- Parcel ID
- Owner's information
- Contractor's information
- Commercial/Residential
- **Door information:** Number of doors, type of door, location of door, manufacturer.
- Notarized Contractor/Homeowner builder signature

PLANS AND DOCUMENTS – Provide 1 copy:

- Layout plan
- Product approval with installation instructions
- If altering the structure to install the door, please refer to the Structural Opening permit checklist.
- Door Schedule.
- Recorded Notice of Commencement for work valued at \$5000 or more. (NOC must be submitted to permitting prior to scheduling the first inspection.)
- ****If applying for the permit as a homeowner builder, a copy of the recorded warranty deed or property card showing homeowners name from the property appraiser's website must be submitted, along with HOB Affidavit. Homeowner must personally appear at the Building Department to have their signature notarized.**

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.

DOOR SCHEDULE

ID NO	APPROX OPENING SIZE (WXH)	FRAME		**TYPE	IMPACT PROTECTION		ENERGY CODE INFORMATION	
		ALM	VNYL		IMPACT GLASS	SHUTTER	U-FACTOR	SHGC
Example	37" x 63"	X		SH		X	0.65	0.25
1								
2								
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TOTAL GLAZED OPENING AREA FOR STRUCTURE: _____ S.F.

*PERCENTAGE OF NEW GLAZED AREA: _____ %
 (TOTAL INSTALLED GLAZED AREA DIVIDED BY TOTAL GLAZED OPENINGS FOR STRUCTURE)

NOTE: The replacement of more than 25% of the aggregate area of exterior glazing (window & doors) in one & two family dwellings within a 24 month period will require impact protection on all proposed glazed opening replacement (approved shutters or impact resistant glazing) as per 2020 FBC/EXISTING BUILDING 507.3.

*TYPE OF WINDOWS

SH – SINGLE HUNG AWN – AWNING SL- SLIDING ALM - ALUMINUM
 DH – DOUBLE HUNG CAS – CASEMENT FIX – FIXED VNYL- VINYL