

**Town of Sewall's Point Building Department**

One South Sewall's Point Road

Sewall's Point, Florida 34996

Ph: 772-287-2455

**IN-GROUND POOL
PERMIT APPLICATION**

Permit #: _____

CONSTRUCTION UNDER THIS PERMIT SHALL BE DONE IN ACCORDANCE WITH FBC 2023 8TH EDITION

Site Address: _____

Legal Description: _____

Parcel ID: _____

Owner's Information

Name: _____

Email: _____

Phone: _____

Address: _____

Contractor's Information

Name: _____

Email: _____

Phone: _____

Address: _____

State License no. _____

Architect's/Engineer's Information

Name: _____

Email: _____

Phone: _____

Address: _____

State License no. _____

PROJECT INFORMATION☐ Commercial ☐ Residential

Max width: _____ Max length: _____ Perimeter ft.: _____ Square ft.: _____

Min. depth: _____ Max depth: _____ Patio type: _____

Number of lights: _____ Pool gallons: _____ Barrier type: _____

Spa: ☐ Yes ☐ No Heater: ☐ Yes ☐ No ***If yes, a separate Pool Heater Permit submittal is required.**

*See checklist for additional requirements.

Total Valuation \$ _____

APPLICATION MUST BE SIGNED AND NOTARIZED BY THE CONTRACTOR AND OWNER

Contractor Signature _____

Date _____

Print Name _____

Notary Public, State of Florida _____

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this ____ day of _____, 20____, by _____ who is ____ personally known to me or ____ has produced _____ as identification

Owner or Owner's Authorized Representative Signature _____

Date _____

Print Name _____

Notary Public, State of Florida _____

STATE OF FLORIDA, County of _____

[NOTARIAL SEAL]

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this ____ day of _____, 20____, by _____ who is ____ personally known to me or ____ has produced _____ as identification

NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.



Building Department
CHECKLIST FOR IN-GROUND POOL/SPA PERMITS

PERMIT APPLICATION – The following information must be completed on the permit application:

- For office use only - Permit number
- Site address
- Legal description
- Parcel ID
- Owner's information
- Contractor's information
- Architect/Engineer's information
- Commercial/Residential
- Max width and length
- Perimeter ft. and square ft.
- Minimum depth and max depth
- Patio type
- Number of lights
- Pool gallons
- Barrier type
- Spa
- Heater
- Valuation
- Notarized Contractor/Homeowner builder signature

PLANS AND DOCUMENTS – Provide 1 copy:

- Survey showing the Following:
 - All existing structures on property
 - Location of proposed pool and pool deck
 - Setbacks from pool and deck to property lines
 - Location and type of any existing fencing
 - Location of all easements
 - Location of flood zone lines
 - Street & House number on site plans
 - Location of any overhead electrical lines
 - All four building setback lines
 - Indicate the size, species and location of any trees to be removed, relocated or planted
 - Stormwater pollution/erosion prevention plan
- Pool and deck elevation must be indicated on all river front lots
- Electrical Sub-permit application
- Pool Safety Barrier Affidavit signed by the homeowner and notarized - Selected safety barrier will require separate permits that need to be submitted with the pool permit-see appropriate check list.

- If a pool heater, pool enclosure, Child safety barrier or pool fence is being installed separate permits are required at submittal of the pool with documents attached- see appropriate check list
- As-built survey with the setbacks - Original signed and sealed
- Original Pool plans signed and sealed by a Florida licensed Architect/Engineer
- Recorded Notice of Commencement for work valued at \$5000 or more. (NOC must be submitted to permitting prior to scheduling the first inspection.)
- ****If applying for the permit as a homeowner builder, a copy of the recorded warranty deed or property card showing homeowners name from the property appraiser's website must be submitted, along with HOB Affidavit. Homeowner must personally appear at the Building Department to have their signature notarized.**

This checklist is intended for Building Department use only. Additional documents may be requested at any time during the permitting process. Any exceptions must be approved by a Supervisor.



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POOL SAFETY BARRIER AFFIDAVIT
Residential Swimming Pool, Spa,
and Hot Tub Safety Act
Notice of Requirements
FBC 8th ED. (2023)

Permit Number _____

I (We) acknowledge that the residential swimming pool, spa or hot tub located at _____ shall use the following methods to establish compliance with Chapter 515 & 553, Florida Statutes and The Florida Building Code.

Must **INITIAL** the method(s) to be used for your pool:

1. _____ The child safety barrier to comply with FBC, R 4501.17.1.15 and ASTM D5034, ASTM D3787 and ASTM G 53.
2. _____ The pool access shall be isolated from the dwelling or yard by an enclosure that meets the pool barrier requirements of the Florida Building Code Residential, Chapter 45, Section R 4501.17.
3. _____ All doors providing direct access from the dwelling to the pool shall be equipped with self-latching devices with release mechanisms placed no lower than fifty-four (54) inches above the floor or deck. Screened or protected windows having a bottom sill height of 48 inches (1219 mm) or more measured from the interior finished floor at the pool access level with the lock or latch on the pool side of door or gate. Per FBCR 4501.17.1.8
4. _____ All doors and windows providing direct access from the dwelling to the pool shall be equipped with an exit alarm to comply with the Florida Residential Code, Chapter 45, Section R4501.17.1.9.
5. _____ The pool shall be equipped with an approved safety cover that complies with Chapter 515.25, Florida Statutes, ASTM F 1346-91. (The Standard Performance Specifications for Safety Covers for Swimming Pool, Spa and Hot Tubs).
6. _____ A swimming pool alarm that, when placed in a pool, sounds an alarm upon detection of an accidental or unauthorized entrance into water. Such pool alarm must meet and be independently certified to ASTM Standard F2208, titled "Standard Safety Specification for Residential Pool Alarms." Must submit the manufactures specifications and a copy of pool layout with dimensions and location of pool alarm.

I understand that not having the above installed at the time of the final inspection, or when the pool is completed for contract purposes, will constitute a violation of Chapter 515, Florida Statutes, and the Florida Building Code and will be considered as committing a misdemeanor of the second degree, punishable by fines up to \$5,000.00 and/or up to sixty (60) days in jail as established in Chapter 775, Florida Statutes. The homeowner shall maintain the safety provisions ordered herein in operable condition.

Owner's Signature

Date

Owners Name (Please Print)

NOTARY PUBLIC, State of Florida

[NOTARIAL SEAL]

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization this _____ day of _____, 20____, by _____ who is personally known to me or has produced _____ as identification.



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AFFIDAVIT OF REQUIREMENT COMPLIANCE

I understand that not having one of the above installed at the time of final inspection, or when the pool is completed for contract purposes, will constitute a violation of Chapter 515, F.S. and will be considered as committing a misdemeanor of the second degree, punishable as established in the Florida Statute.

CONTRACTOR'S SIGNATURE & DATE

OWNER'S SIGNATURE & DATE

NOTARY AS TO CONTRACTOR:

NOTARY AS TO OWNER:

STATE OF _____

STATE OF _____

COUNTY OF _____

COUNTY OF _____

ON THIS ____ DAY OF _____

ON THIS ____ DAY OF _____

BEFORE ME PERSONALLY APPEARED:

BEFORE ME PERSONALLY APPEARED:

TO ME KNOWN TO BE THE PERSON WHO
EXECUTED THE FORGOING INSTRUMENT
AND ACKNOWLEDGED THAT HE / SHE
EXECUTED THE SAME AS HIS / HER FREE
ACT AND DEED.

TO ME KNOWN TO BE THE PERSON WHO
EXECUTED THE FORGOING INSTRUMENT
AND ACKNOWLEDGED THAT HE / SHE
EXECUTED THE SAME AS HIS / HER FREE
ACT AND DEED.

SEAL (SIGNED) _____

SEAL (SIGNED) _____

THIS FORM MUST BE SUBMITTED TO THE BUILDING DEPARTMENT PRIOR TO SCHEDULING THE FINAL INSPECTION.



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THIS FORM MUST BE SUBMITTED WITH THE BUILDING PERMIT APPLICATION

SWIMMING POOL AND SPA SUBCONTRACTORS LIST

Applicant's Name _____ Permit # _____

Mailing Address _____ City _____ State _____ Zip _____

Please provide a subcontractors list for verification. Any changes to this list must be provided prior to final inspection. Using unlicensed contractors or subcontractors may prevent you from being eligible for inspections. For further information, please contact the Town of Sewall's Point Building Department at 772-287-2455.

Please include all Competency Card or State Certification numbers. Do not use occupational license numbers.

CONTRACTOR/TRADE

COMPANY NAME

LICENSE #

CONCRETE POOL DECK _____

DECK FINISH _____

MASTER ELECTRICIAN _____

POOL GUNITE _____

INTERIOR POOL FINISH _____

POOL STEEL _____

BARRIER/ALARM _____

I certify that the above information is accurate and that all work will be performed by eligible competency card holders or State Certified contractors.

I understand that a complete notarized subcontractors list is required prior to final inspection.

Signature of applicant

Sworn to and subscribed before me this _____ day of 20____ by

Notary Public, State of Florida, County of Martin

____ Personally Known ____ Produced Identification

Type of ID Produced: _____