



PHOTOVOLTAIC PERMIT GUIDELINES

SOLAR INSTALLATIONS & UNPERMITTED BUILDINGS, ADDITIONS, STRUCTURES & POOLS

Where solar installations are proposed, the equipment and supply shall be *only* to construction that has received an approved final inspection from the Building Department.

- * Where equipment is proposed on unpermitted or expired structures, the structure in question must have building plans and all construction without permit documentation submitted to the Building Department (and other applicable departments) for review and approval. Once the required permit(s) are obtained the required approved inspections through final will be obtained prior to the solar plan issuance and/or building permit final approval. .
- * Where solar installations will supply power to an unpermitted accessory structure, the accessory structures shall be required to move through the same process as above, OR remove all power and wire/conduit feed from the unpermitted structure and mark as "Not a part, permit required" on the site plan. Please be aware that depending on life safety concerns, the inspector may require effective corrective measures.
- * Where a swimming pool has not received a final inspection, the swimming pool will be required to receive the required approved inspections through final, prior to solar permit issuance. Due to potential health risks a stagnant pool would pose, the swimming pool must be permitted and operational.

Sample of notes:

****The non-permitted structures will be removed or legalized under a separate permit****

****No electrical loads are allowed on non-permitted structures/uses, power will be disconnected prior to final approval****