Form: B-027

## COMPTON

## **BUILDING AND SAFETY DEPARTMENT**

Phone: (310) 605-5509/Fax Line: (310) 605-5598 www.comptoncity.org

## CERTIFICATE OF OCCUPANCY PROCESS (NO WORK) **COMPLETE NEW** DO YOU HAVE AN EXISTING APPLICATION FOR CERTIFICATE OF OCCUPANCY CERTIFICATE OF OCCUPANCY PAY REQUIRED FEES IF NO **SELF QUESTIONARY** YES APPLICANT TO SCHEDULE **CERTIFICATE OF** FLOOR AREA LESS THAN 2,000.00 INSPECTION TO VERIFY BUILDING **OCCUPANCY EXISTING SAME USE BUSINESS CODE COMPLIANCE** NON FOOD FACILITY- BUSINESS THERE IS NO WORK PERFORMED IF YES TO "ALL" IF NO TO ANY OF THE YOU MAY BE EXEMPT OF PLAN **QUESTIONS** SUBMITAL REQUIREMENTS THE DAY OF THE INSPECTION A TIME FRAME WILL BE PROVIDED BY THE INSPECTOR, PLEASE VISIT OR WEB COMPLETE AND SUBMIT CERTIFICATE OF PORTAL OR CONTACT OUR OFFICE THE **OCCUPANCY APPLICATION** MORNING OF THE INSPECTION REQUEST A BUILDING INSPECTION PAY REQUIRED FEE SUBMIT FLOOR PLAN AND SITE PLAN FOR A BUILDING PERMIT TO BE ISSUED TO **REVIEW AND APPLICANT TO** THE PROPERTY OWNER OR TO A **APPROVAL** SCHEDULE INSPECTION STATE LICENCE CONSTRACTOR TO VERIFY BUILDING **CODE COMPLIANCE** "NO WORK" **CERTIFICATE OF OCCUPANCY** Applicant to complete CofO Application after inspection approval **INSPECTION** CERTIFICATE OF OCCUPANCY ISSUED RESULTS **APPROVED**