

**PROCEDURE FOR FORM "B" APPROVALS  
MIDDLETON BOARD OF HEALTH  
MIDDLETON, MA**

1. Applicant for a building permit will present the Form "B" Lot Release Form to the Health Agent for signature. The Lot Release Form must be accompanied by a set of building drawings and/or a building floor plan.
2. The Health Agent will review the project file to determine whether Board of Health (BOH) approval for the Subsurface Disposal System has been granted (the number of rooms and number of bedrooms should be clearly indicated on all approved design drawings).
3. The Health Agent will review the building drawings for conformance with the approved Subsurface Disposal System. Acceptable building plans will be stamped approved and/or signed by the Health Agent.
4. The Health Agent will then sign the Form "B" Lot Release Form.

The following items will be required for all projects prior to signature of Form "B" Lot Release Form:

- 1) Approved Subsurface Disposal System Design.
- 2) Building Plans/Floor Plan.
- 3) Proof of recording of any deed restrictions at the Registry of Deeds.

## **FORM “B” – LOT RELEASE FORM**

Instructions: This form is used to verify that all necessary approvals/permits from Boards & Departments having jurisdiction have been obtained. This does not relieve the applicant and/or landowner from compliance with any applicable local or state law, regulation or requirement.

\*\*\*\*\**Applicant fills out this section*\*\*\*\*\*

*Applicant* \_\_\_\_\_ *Phone* \_\_\_\_\_

*Assessors Map Number* \_\_\_\_\_ *Parcel* \_\_\_\_\_ *Lot* \_\_\_\_\_

*Subdivision* \_\_\_\_\_

*Street Address* \_\_\_\_\_

\*\*\*\*\**Official Use Only*\*\*\*\*\*

\_\_\_\_\_  
Conservation Administrator

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Fire Department

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Health Department

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Public Works

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Accepted by Building Inspector

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Storm Water Management

\_\_\_\_\_  
Date Approved